



Media Specialist

SUMMER 2024

Desired Qualifications

- Experience and/or certification in or extensive knowledge of photography, videography, and other forms of media
- Desire and willingness to engage with children
- Ability and willingness to accept supervision and guidance
- Ability to problem solve and be flexible as schedule changes, weather challenges and other issues arise
- Experience working with children ages 5-14 in a recreational setting.
- Possess excellent communication skills, both written and oral.
- Capacity to work with a broad range of people
- Strong abilities both to collaborate with a team and work autonomously
- **Video Experience**
 - At least 2 years of experience filming, editing, and producing final cuts
 - Familiar with Final Cut Pro, Adobe Premier, Photoshop, Adobe aftereffects, Adobe Audition, and DaVinci Resolve
 - Knowledge of Vimeo.com, as it is the platform we use for video postings
 - Experience using motion graphics

Responsible to: *Camp Director*

General Responsibility

To plan, direct, and supervise camp's media program including videography, photography, and all social media platforms and My Camp App.

Specific Responsibilities

- Be available for 6 hours of remote pre-camp planning in April and May
- Participate in Staff Week June 17-21, 2024
- Attend J&R Day Camp Open House
- Prepare for and actively participate in staff trainings and meetings
- Document camp life through video and photos including activity periods, regular activities, and special programs
- Produce end-of-summer video of camp highlights as well as a picture slideshow
- Create weekly videos during the camp season for distribution to all camp families
- Be responsible for planning and executing all video/media projects
- Learn how to use and post on My Camp App
- Post to social media and My Camp App at least 3 times a day
- Be responsible for the proper use of equipment and supplies
- Be a positive, contributing member of the specialist team

Additional Responsibilities

- Set a good example for campers including cleanliness, punctuality, sharing cleanup and chores, and sportsmanship
- Follow camp rules and regulations
- Encourage respect for personal property, camp equipment and facilities
- Manage personal time off in accordance with camp policy.
- Additional responsibilities as assigned

Compensation:

- \$3,000 – \$4,500 depending on experience

Bonuses: In order to be eligible for any bonus you must work a minimum of 6 weeks

- \$700 bonus if you miss 10% of days or less of contracted time to work, age 18+
- \$250 All Star bonus
- \$250 bonus if you refer a friend to work at camp
- Bonuses will be awarded in final paycheck – at the discretion of the camp director

Perks:

- Free JCC membership during time of employment
- 5 guest passes to bring friends and family to use the facility (includes gym, pool, outdoor park)
- Lunch and snacks provided every day
- Camp t-shirt/tank top provided to wear every day of the week
- Staff appreciation throughout the summer
- Surprise swag given throughout the summer
- End of summer social
- Hump Day Dunkin Donuts every Wednesday
- Shabbat bagel breakfast every Friday

Who We Are

J&R Day Camp is located in Monroeville, PA. Owned and operated by the Jewish Community Center of Greater Pittsburgh, J&R is a co-ed day camp with an emphasis on teambuilding, developing positive values, independence and premiere programming and activities. Our child-centered environment focuses on creating community and enriching the lives of our campers, families and staff. We serve children ages 5-14 through meaningful experiences that focus on building connections, teaching values, fostering individual growth and having fun. The JCC Day Camp experience supports, nourishes and sustains our campers, families and staff. We are professionals who have chosen to make a difference. J&R Day Camp is open and accessible to everyone, regardless of age, race, religion, national origin, sexual orientation, gender identity, gender expression or special need by welcoming individuals of all backgrounds, embracing their uniqueness and diversity under our communal tent.

J&R Day Camp strives to create connections among campers, families and staff. We grow our campers through the lens of strong Jewish values and morals. Our facilities and experiences create an atmosphere of safety and fun for each person involved.

To apply: <https://jccpgh.campintouch.com/ui/forms/application/staff/App>

For more information, visit our website at www.jccpghdaycamps.com